



2025 SEASON

JUNIOR REPRESENTATIVE HANDBOOK

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2025/ Shoalhaven Tigers Representative Basketball Program

Welcome to the Shoalhaven Basketball Association (SBA) Junior 2025 Representative Basketball Program. This booklet contains information for players, parents and families. It outlines the roles, responsibilities and obligations that all coaching staff, players, and families expect as part of the Representative Program.

It is essential for all stakeholders involved with the **Representative Program** to **read and understand** the requirements and expectations of entry into the Tigers Junior Development program including **SBA and BNSW policies and by-laws**. Please do not accept a team position unless all expectations are **understood and agreed to**.

Coaches are subject to an interview process and SBA board approval. Following appointment, coaches will attend an induction session prior to the commencement of representative training.

Players and their parent/guardian are also required to attend a mandatory information session covering information relating to the upcoming representative season, including information in this handbook.

If a specific situation is not covered in this handbook, the Programs Coordinator and SBA Board will address the situation.

CONTACTS

Role	Name
Member & Competitions Manager	Bridget Kellett
Programs Coordinator	Zoe Roulston
Member Protection Officer	Nikki Morris & Christine Campbell

Shoalhaven Basketball Association Core Values

- We will encourage our members to compete in the spirit of good sportsmanship and treat ALL participants respectfully.
- We will develop our members as good citizens, basketball players, coaches, and officials.
- We will deal with our members with honesty and integrity.
- We will recognise each individual's importance in SBA's overall success.
- We aim to have our teams consist of players who are true representatives of SBA and will minimise recruitment from other Associations. Individual cases will be assessed on their merits.

PLEASE NOTE: The contents of this handbook are subject to change at the discretion of the Shoalhaven Basketball Association Board of Directors. This may occur due to external factors beyond our control or when changes are deemed in the program's best interest based on current circumstances.

Shoalhaven Basketball Association 2025 Junior Representative Program Handbook

- updated November 2024

REPRESENTATIVE COMPETITION STRUCTURE & SCHEDULE

Representative Basketball Programs (2025)

Shoalhaven Tigers teams will compete in either SJL or Barrengarry. All teams are expected to enter the Country Tournament.

Barrengarry Conference – A **development competition** and a gateway into Southern Junior League Representative basketball. Games are played at various South Coast venues on four to five Sundays (February to May). This tournament caters to Juniors and Seniors.

Southern Junior League (SJL) Junior Premier League (JPL)– A representative competition that is part of the Waratah Junior League structure organised by BNSW. The competition consists of several leagues across country and metro NSW, and winners from each regional league progress to State Cup (Division 1 only). The SJL competition is divided into divisions (1, 2 & 3) and JPL is the premier division. Nomination of division levels are at the discretion of the coaching team and SBA. At this stage, SBA is not entering teams into JPL, but are striving to achieve this in the future.

Southern Junior League Dates

- SJL Round 1 – March 8/9
- SJL Round 2 – April 5/6
- SJL Round 3 – May 10/11
- SJL Finals – May 31/June 1

John Martin Country Junior Tournament – A representative tournament for country associations held over the June long weekend in various venues around NSW. Locations will be announced early in 2025. Nominations for competition divisions are at the discretion of the coaching team and SBA.

Waratah Junior State Cup: A tier two (2) competition in the State where the top teams from the Division 1 competitions for NEJL, SJL and WJL compete against the top four teams from the Division 1 Waratah Junior Metro League to be crowned the State Champion.

COACHING TEAM REQUIREMENTS & EXPECTATIONS

- Hold a minimum Club Coach Accreditation (Level 1) or gain one before the start of the season
- Currently a registered member of Basketball New South Wales
- Demonstrated experience in coaching junior or senior basketball athletes at the representative level or demonstrated aptitude
- Demonstrated ability to lead a structured training initiative, including managing support staff and liaising with SBA on administrative/organisational aspects of the program
- Current Working with Children Check (WWCC)
- Adhere to the BNSW Coaches Code of Conduct and Safe Coaching policies and procedures.
- Adhere to the BNSW Code of Behaviour for Coaches, Officials and Support Staff
- Adhere to the core values and principles of SBA & BNSW
- Represent the SBA and BNSW with professionalism at all times, on and off the court
- Responsible for the safety, security and wellbeing of the players during representative basketball activities
- Ensure that the team is well prepared and organised, and that the Head Coach is a well-respected role model for our elite athletes
- Maintain a commitment to SBA's Junior Development Program and a commitment to being involved in SBA player development activities (ie. collaborative coaching, skills sessions, two training sessions)
- Be an advocate for positive culture and community building at SBA
- Adheres to the Waratah League By-Laws
<https://www.bnsw.com.au/wp-content/uploads/2022/02/2023-Basketball-NSW-Spalding-Waratah-Junior-League-By-Laws.pdf>

TEAM MANAGER REQUIREMENTS & EXPECTATIONS

Each team requires a team manager. This person is usually a parent from within the team responsible for managing the team.

ROLES & RESPONSIBILITIES

- Currently a registered member of Basketball New South Wales
- Current Working with Children Check (WWCC)
- Adhere to the BNSW Coaches Code of Conduct and Safe Coaching policies and procedures
- Adhere to the BNSW Code of Behaviour for Coaches, Officials and Support Staff
- Adhere to the core values and principles of SBA & BNSW
- Represent SBA and BNSW with professionalism at all times, on and off the court
- Responsible for the safety, security and wellbeing of the players during representative basketball activities
- Provide leadership and management skills away from the basketball court
- Act as the team conduit for communication among the various stakeholders which include athletes, parents and team officials
- The primary Duty of Care for the safety, security and wellbeing of the players and the guardian of the athletes on behalf of the parents during representative basketball events
- Represent SBA and BNSW with professionalism at all times, on and off the court to ensure that the Team Managers are well-respected role models for our elite athletes
- Assists and reports to the Head Coach on all facets of the team administration and preparation for tournaments
- The central contact between the SBA Administration and the team. Managers are supported by the Representative Advisory Sub-Committee and Member & Competitions manager throughout the season
- Be an advocate for positive culture and community building at SBA

PLAYER SELECTION PROCESS

The Junior Representative season includes the following age groups

- o Under 12 Girls & U12 Boys **DOB 2014, 2015, 2016**
- o Under 14 Girls & U14 Boys **DOB 2012, 2013**
- o Under 16 Girls & 16 Boys **DOB 2010, 2011**
- o Under 18 Girls & 18 Boys **DOB 2008, 2009**

SBA will enter teams based on the strength of the players as a team and the availability of coaching staff (Head Coach, Assistant Coach, and Team Manager).

BNSW requires a nominated referee for every team entered.

Player SELECTION ELIGIBILITY

- Each player must acknowledge that they are prepared to commit to the SBA Junior Development Program and adhere to related policies
- Player & Parent/Guardian's acceptance and adherence to the Codes of Conduct
- Parent/guardian & player adherence to Basketball NSW Zero Tolerance policy

To be eligible for selection, players must;

- Register for the 2025 Representative Program – *via the Sports TG and pay a \$30 trial fee*. Players seeking an exemption must also register via Sports TG with payment and complete the online Exemption to Trial form.
- Be registered with Basketball NSW & registered/affiliated with SBA
- Currently playing SBA Junior domestic competition (players from other associations **must** be playing in their local domestic competition and will be expected to play in the SBA competition once selected unless an exemption is granted)
- Players from other associations must complete an 'Intent to Trial' form and acknowledge in writing the requirement to play in the SBA domestic comp if coming as an import player or new to the association
- Athletes must attend SBA trial day/s
- If members of SBA, they must be financial

- Trial in the correct age division

SELECTION CRITERIA

Representative Trials are conducted over three sessions with the coaching team working together to observe players. Attendance is mandatory unless a request for exemption is submitted and approved. Trials will be conducted by coaching staff under the direction of the Coaching Advisory Sub-Committee Chair (or a person appointed by them) to ensure independent selection. Players must stand for selection in their correct age division.

To best support the SBA Junior Representative Basketball Program in any given year, SBA coaching staff will consider the overall need for balance in individual teams and where an individual player's skills and strengths lie. The coaching staff may require additional criteria as seen fit, to apply in helping select competitive teams.

Decisions on the final makeup of teams will be made by the coaching staff in consultation with other members of the coaching team for independent advice. Appeals of these decisions should be made in writing to the Programs Coordinator as soon as possible, who will present appeals to the SBA Board.

Criteria:

- Ability to compete in the respective level/division for Barrengarry, Southern Junior League (SJL), and the John Martin Country Tournament. Tournaments are to be advised by the coaching staff and SBA
- Demonstrated a high level of performance at selection trials through observation & evaluation of the player
- Skill components include technical skills, tactical ability, game awareness, athleticism and team balance
- Observations in past performances in Representative competitions & SBA junior domestic competitions
- Athletic ability e.g., speed, height, quick hands, and strength
- Potential to be socially compatible and display a sense of "team ethic" within a group
- Is coachable - receptive to coaching and cooperation within a team environment
- Demonstrated desire to succeed not only in basketball but in educational, vocational and personal life

- Outstanding desire and commitment to working hard at improving mental, physical and basketball skills

In addition, the following matters will be taken into account:

- A player's history of commitment to the SBA Representative Program and SBA Domestic competition in past seasons
- Player and parent adherence to Basketball NSW Zero Tolerance Policy
- Previous selection to a representative team does NOT guarantee future representative team selection

Exceptional circumstances may apply to make players eligible for selection

Player Registration/Affiliation

All players must be registered with the Shoalhaven Basketball Association. Players with other Association primary registration will be expected to affiliate with SBA & then transfer their primary registration to SBA once their existing registration has expired. It is the responsibility of the player &/or their parents to ensure their registration is current. Registration/affiliation is not covered under representative fees & is an additional cost to participants.

Players intending to trial at SBA who are not existing members must complete an 'Intent to Trial' form before the first trial date. If successful, a clearance form must be completed.

ANNOUNCEMENT of Successful players

- No announcements will be made on the day of the trials
- SBA administration will notify the successful representative players via email within approximately two weeks of the last trial
- Successful players are to confirm acceptance by payment of a \$100 commitment fee within 1 week of successful email notification
- Once players are confirmed and commitment fees are paid, the official team announcement will be made via social media

SPECIAL JUNIOR RULES & REQUIREMENTS

Local Competition Rules:

- All junior representative players are required to play in the SBA local domestic competition with a participation rate of at least 50% of games. If there is a legitimate reason a player cannot fulfil this commitment, they will need to apply in writing to the SBA Board.
- Penalties for non-compliance may include player suspension.

As a competitive representative program is only built from healthy local competition, players contribute to the association's development with their involvement. With the above in mind, Junior teams will be restricted to a maximum of 3 Rep players to prevent the dominance of a single team and obstruction of individual improvement.

TRAINING & SCHEDULE

- Teams will participate in two training sessions per week. Both sessions are covered in the representative levy and are part of the official program
- These training sessions may be weeknights or Saturday/Sunday depending on the availability of the coach and training venues.
- All training sessions are compulsory, an injury or non-contagious illness is not an acceptable excuse. It should be noted that absence from training may affect a player's court time (*exemption considered for players in representative basketball programs such as IAS, BNSW where the training day/times overlap*)
- Coaches will be required to mark an attendance role at every training session. Attendance at less than 75% of training sessions may have consequences such as reduced court time or ineligibility for end-of-season awards
- It is recommended that the coaching team outline their plans and goals to the team players and provide at-home activities for individual development

- The coach may provide players with a training timetable to assist with organising other commitments, including study and casual work

Players must:

- Arrive at training venues 10 minutes before the start time in a training singlet and shorts
- Bring a water bottle and a ball (every player is expected to bring a ball to training)
- Contact the coaching team advising if running late, unable to attend training or games due to sickness and injury (via Heja)
- Attend training when injured as it's expected to watch, observe, and learn (unless receiving treatment for an injury at that time)
- Inform the coaching team directly if there is an injury that will affect performance in either a game or training session
- If requested, provide medical clearance if games/training have been missed due to any injury before resuming training/playing

REPRESENTATIVE PLAYING COURT TIME

Representative basketball is a highly competitive program and playing time is never guaranteed. Some players will play more than others and coaches will have different philosophies on rotating their players. All players must take the court in both halves in U12s; other age groups do not have any guarantee of court time.

Court time is allocated at the coach's discretion. Players will improve their chances of gaining additional court time by adhering to expectations set by SBA regarding attendance, punctuality, behaviour, appearance, and attitude towards their coaches, teammates, referees, and extended members of the basketball community. Increases in court time can also be found by demonstrating improved playing ability.

Players will not argue with referees during a game. For any problems, players are to inform the coach so that they may approach the referees if necessary. Players are expected to be teammates on the court and the bench at all times. Negativity toward team members will not be tolerated.

UNIFORM REQUIREMENTS

Uniforms

The coaching/support staff and players will only wear official apparel. No other team colours, brands, logos, or non-SBA merchandise will be accepted.

Undergarments, such as compression wear, may be worn however they must be black, no other colour is permitted, as per BNSW guidelines.

Tigers wear their uniform with pride. The Shoalhaven Tigers uniform should be worn as a representative player in stadiums. The SBA hoodie is optional, but if owned, players are expected to wear this rather than tournament or other jumpers.

[Uniforms can be purchased online here.](#)

SBA Players

- SBA Team singlet – (compulsory purchase)
- SBA short – (compulsory purchase)
- SBA warm-up shirt (compulsory purchase)
- SBA socks (compulsory purchase)
- SBA Basketball kit bag (optional purchase)
- SBA jumper (optional purchase)

Uniform Costs

The deadline for Uniform Orders is **29 November 2024**. Costs may be subject to change but are currently as follows:

Compulsory

Singlet (with name) \$35 | Shorts \$35 | Warm Up Top (with name) \$39/45 | Socks \$10.50

Optional

Hoodie (name optional) \$80 | Kit Bag (name optional) \$80

Items with 'optional name' will increase by \$10 if a name is added.

SBA Coaches & Managers

Team staff must dress in a professional manner when representing the Association.

- SBA Polo (provided by SBA)
- SBA Coach Jacket (optional purchase)
- Enclosed shoes

SCORETABLE / BENCH DUTY REQUIREMENTS

- The Team Manager will organise the score bench roster for competition events. The Manager and nominated referee are exempt from undertaking score bench duties.
- Two people are required to undertake score bench duties per game and it is the responsibility of the player's parent/guardian.
- Training in the score bench will be held in early 2025 for those unfamiliar with their duties or requiring a refresher. We encourage you to jump on the bench at domestic games to build your confidence.
- The Team Manager can forward any BSNW score bench courses to parents/guardians.

REFEREE REQUIREMENTS

- SBA are required to supply one referee for each team nominated per event
- All junior representative players must have or acquire a Community Referee Certificate during the season and be available to referee the domestic competition if suited to the task
- Junior players must undertake volunteer duties if they cannot obtain a Community Referee Certificate

- Referees are in short supply so parents and family members are encouraged to obtain referee qualifications. This ensures that your team will always have a pool of referees to nominate in competitions
- The Referee coordinator and/or Operations Manager will provide yearly dates for players to attend (see team specific information sheets for SBA organised courses for representative players during training allocations)

COMMITMENT EXPECTATIONS

Player Commitment

Players must be prepared to work hard to gain positive results and be willing to accept responsibility for their performance. Blaming other people and making excuses will not help you to grow as a player. Great players know they are responsible for their destiny. Respect the people willing to help you reach your goals. Listen and learn from your coaches, give them your undivided attention, and remember they are there primarily for your benefit, not theirs.

Basketball will develop you as an athlete, but it also presents you with the chance to develop as a person.

Commitment – Being a part of a team demands that you carry out your commitment to others. This will mean that you must give up some personal wishes and make sacrifices for the group.

Perseverance – When things aren't going your way you must never give up when you are part of a team. Your team will need your total effort even when it is not your day.

Team Work – It is crucial that in sports and life, you can work in a team situation. Sometimes, this means learning your role and doing what is best for everyone, not just yourself.

Learning to Compete – This does not mean winning at all costs but always competing to the best of your ability. Competition is present in all aspects of life, and it teaches us to value our victories and to be gracious in our defeats.

Respecting Others – We must learn to respect everybody regardless of their roles and differences. In basketball, we expect respect from opponents, teammates, coaches, referees, spectators and administrators in person and online.

Disciplinary Action

All incidents will be reported to the Programs Coordinator SBA Board and Member & Protection Officer.

Poor Sportsmanship - The coach can sub the player off the court. If there is a second offence, they will be left off for the rest of the game and may be disciplined further by SBA.

Technical Foul - Any player's technical foul, the player should be subbed off the court. The coach will decide whether this player will take any further part in this game depending on the severity of the incident. The coach will decide whether this player will start on the bench for the next game. The coach should notify SBA in writing of the technical foul.

Training - Failure to be punctual or to appear at training sessions without valid/approved excuses may result in the coach limiting a player's court time. Failure to adhere to player expectations during a training environment may also lead to a player receiving reduced court time from their coach.

Off Court Incidents - If a player is found to be behaving negatively affecting the reputation of SBA, their coach will be informed, which may result in limited playing time.

Disrespectful behaviour: Any player who behaves disrespectfully to members of SBA, referees or opposition will be subbed off the court. A second offence will lead to said player being left off for the rest of the game and possible disciplinary actions from SBA.

Refer to:

<https://www.bnsw.com.au/wp-content/uploads/2021/08/2020-BNSW-Disciplinary-Tribunal-By-Laws.pdf>

Player Communication - The cornerstone of successful basketball is communication. Any issues with a teammate or opposition player should be communicated with the Coach or Team Manager. If this fails to resolve an issue, speak to the Member & Competitions Manager.

No arguing or negative communication with referees during games will be tolerated. Any problems will be communicated with the Coach or Manager. Use positive communication and encouragement toward teammates at all times.

ONLINE & SOCIAL MEDIA EXPECTATIONS

SBA's social media channels exist as a positive space to celebrate a shared love of basketball, celebrate the achievements of our community, and share information. They are not the appropriate channel for negative 'feedback' and commentary.

Activity on social media is public and will be held to the same behaviour expectations as in person interactions. Remember, everything you say and post can be seen by others and has the potential to impact the wellbeing and reputation of others. Bullying and negative commentary around SBA members or the organisation will not be tolerated.

SBA has adopted the BA Member Protection Policy to cover interactions on social media. The Codes of Conduct and Zero Tolerance policies are relevant in this space, as are sections of the SBA Constitution.

FINANCIAL RESPONSIBILITIES

REPRESENTATIVE LEVY

The levied costs for playing Junior representative basketball are based on the competitions the Coach selects to participate in. This means that the representative levies for the season vary between each team.

These competitions may include the Barrengarry Conference, Country Tournament, Southern Junior League (SJL) and State Cup.

Upon notification that a player is successful, a deposit of \$100 is required to secure the position. This will be due within a week of receiving the notification of the selection email. This deposit is NON-REFUNDABLE.

The balance of levies will then be due in three instalments due by **31 January, 28 February, 31 March and 30 April 2025.**

Players will only take the court for the first round of competition if all financial obligations are current. This includes representative levies, domestic term fees, and all registrations.

The Rep levies are NON-REFUNDABLE, as the expense of entering a team is set based on a player's commitment to play. This commitment by a player is to play for the entire season.

Each player will be required to pay the following:

Representative Player Fee

The rep levy costs will be communicated to teams via the team specific information sheet, provided prior to a player accepting their position in a representative team. These costs change for each team depending on the competitions entered during the season.

REP Levy inclusions

- All nomination, game fees and referee fees for the competitions being Southern Junior League, Barrengarry and Country Tournament
- Equipment purchases
- Court hire and training. If additional training is required by the coach, this will be an extra cost
- Administration levy
- Contribution towards referee and coach accommodation

REP Levy exclusions (NOT included)

- Accommodation - overnight stays as required. Accommodation may be booked by the Team Manager, but payments to be made by the player's family
- Meals - No meals are included in the Levy

- Travel - Private vehicle to all venues
- Compulsory uniforms consisting of Shoalhaven Tigers shorts, singlet, warm up top, and socks are required
- SJL or Barrengarry Finals game fees
- State Cup game fees
- Pre-Season tournament nomination fees or game fees
- Representative Presentation Event and Team Photos
- Finals - if teams qualify for the Barrengarry or SJL Finals, there may be an additional game fee at that time
- Forfeits - If for any preventable reason a team forfeits a representative game or round, players will be liable for this cost. SBA will not cover any forfeits that were preventable after the BNSW cut off point. The SBA Board may cover forfeits from unforeseen circumstances. This will be assessed on a case by case basis and is completely at the discretion of the SBA Board

Non-payment

- The assumption is that all fees will be paid by the allotted time. A 'no pay – no play' policy will apply should payment not be received by the specified date.
- SBA will email advising when payments are due to the nominated email address of the individual.
- If payment is not received by the due date, the player will be deemed 'unfinancial' and will not be able to take the court. Full payment includes all representative levies, domestic term fees and registration
- Commitment by a player is for the ENTIRE season irrespective of later motivation. While fee reduction may be considered on a case by case basis in the event of serious injury, relocation, etc. full fees are assessed upon application.
- Refunds will not be given unless under exceptional circumstances and by special approval from the SBA Board only.

Hardship

The cost of the Representative Basketball Program should not prevent participation. Requests for payment arrangements should be directed to the SBA Board via enquiries@shoalhavenbasketball.com.au

Any requests for assistance will be dealt with in confidence and on a case by case basis. [View the Hardship Policy here.](#)

FUNDRAISING/SPONSORS

- Teams are encouraged to conduct team fundraising to reduce the costs of levies and travel.
- SBA must approve fundraising activities using the form provided in the Fundraising Policy. [View the Fundraising Policy.](#)
- Sponsorship packages are available from SBA. Refer all potential sponsors to contact SBA via enquiries@shoalhavenbasketball.com.au
- Team sponsors must never conflict with SBA sponsors or undermine SBA whole corporate or association sponsorship opportunities
- Team sponsors, individual sponsors and fundraising are welcome. Approval must be gained from the SBA Board before the planned fundraising event takes place to ensure that actions are legitimate and there is no conflict of interest.

TRAVEL EXPECTATIONS

Representing SBA

- Representative players are required to behave in a manner that benefits the culture and reputation of SBA at all times. This includes while in the stadium between games, during domestic, training, and rep games.
- As players, supporters and officials, you represent the Shoalhaven Basketball Association and thus, our Code of Conduct must be upheld at all times.
- Disruptive behaviour will not be tolerated at any stage, both on & off the court.

- SBA officials (Coaches & Managers) are instructed to be firm but fair to all members of the touring party & report any problems back to SBA &/or parents (minors).
- SBA officials will decide on the course of action if any disruptive behaviour occurs.
- The Team Coaches are responsible for all basketball decisions involving the group or teams at each competition or training venue.
- We encourage teams to watch and support other Tigers teams whenever possible.

Accommodation

- Families must be permitted to book their own accommodation, coaches may request for the team to all stay at the same hotel; however this is simply a request and cannot be enforced.
- All team members must make their bookings at hotels and anyone who chooses to 'block book' an amount of rooms does so at their own risk and we discourage bookings that require one person to make any financial commitment for a group booking. Many team managers make a team booking for accommodation that requires each family to call and pay their costs.
- Accommodation is not included in the Representative levy

Transport

- Transport is arranged by the players or parent/guardian to/from SBA tournaments and training activities
- If a parent/guardian cannot transport a player for an event, all efforts should be made by the team parents to assist with transport.

PARENT/GUARDIAN RESPONSIBILITIES & EXPECTATIONS

Parent/Guardian Pledge

SBA has implemented codes of conduct for all its stakeholders. Please familiarise yourself with the code as it applies to you as a parent/guardian.

- I won't pressure my child in any way - I know this is their game not mine!
- I will not use bad language, nor will I harass players, coaches, officials or other spectators
- I will encourage my child to play within the rules and respect officials and coach's decisions - no matter what
- I will teach my child to respect the efforts of their opponents
- I will remember that children learn best by example so I will applaud good plays or performances by both my child's team and their opponents
- I will give positive comments that motivate and encourage continued effort
- I will focus on my child's and their team's efforts and performance - not the score
- I will thank the coaches, officials and other volunteers who give their time to conduct the event for my child
- I will volunteer my services and help when asked by a coach or official
- I won't criticise or ridicule my child's performance or any other team members. I realise that good fun and enjoyment is more important than a good win
- I will not arrive at the field or venue intoxicated or drink alcohol at junior matches
- I will respect the rights, dignity and worth of all the people involved in the game, regardless of their gender, ability, or cultural background.

The LAW

Players or guests under the age of 18 are not to consume alcohol. No players or guests are to supply alcohol to minors under any circumstances. Taking or supplying illegal substances is not permitted under any circumstances.

Please note any parent or official that consumes alcohol or prohibited drugs in front of players or minors will be subjected to disciplinary action as it is a breach of the Member Protection policies of SBA, Basketball NSW and Basketball Australia. In the case of prohibited drugs legal action may be taken.

COMPLAINT PROCEDURE

- Do not approach the Coach or Manager in front of other players, parents or supporters. Please request a meeting at a suitable time to discuss issues with both the Coach and Team Manager.
- As a parent, please ensure you do not discuss complaints, issues or opinions of other players/families in front of your child(ren)
- If a solution cannot be reached at the meeting, then the matter should be referred to the SBA Member & Competitions Manager. Should a suitable outcome not be reached, the issues will be heard by the SBA Board.
- If a complaint is of a more serious nature, it should always be directed to the SBA Board by email to enquiries@shoalhavenbasketball.com.au

CHILD PROTECTION

Shoalhaven Basketball Association adheres to Basketball Australia's Member Protection By-Law as adopted in June 2018. A copy of this policy can be downloaded from the BNSW website.

Working with Children Checks (WWCC)

- **ALL** coaches, managers, referees, Board and Committee members, as well as association employees, are required to have a verified NSW Working with Children Check, <https://ocg.nsw.gov.au/>
- The SBA Member Protection Officers can be contacted via enquiries@shoalhavenbasketball.com.au

They can be contacted regarding concerns that you may have about the safety of your child.

WWCC is free for volunteers and requires attendance at a Roads and Maritime Services shopfront with a completed form available from the Office of the Children's Guardian website <https://www.kidsguardian.nsw.gov.au/>

In addition to this, SBA encourages the following actions:

Make sure your child is aware of personal safety

- Talk to your child about keeping safe. Encourage them to tell you immediately if they feel uncomfortable or worry about an adult's behaviour, whether during sport or recreation activities or any other situation
- Tell your child that he or she always has the right to say 'no' if an adult is trying to persuade them to do something they feel is wrong or which makes them feel frightened or uncomfortable and that you will support them through this
- Ensure your child understands their rights to privacy and respect of their body to recognise what is acceptable touching by an adult and what is not
- Develop an emergency plan for your child to follow in situations where they may be at risk of harm, for example when going on overnight or away trips

Be aware of possible danger signs

You should be wary of a club where staff and volunteers behave in the following ways:

- coaches that run private closed practices regularly and operate independently of the club;
- a coach that increases the amount of time they spend with your child beyond the training session and shows favouritism;
- parents are discouraged from watching or becoming involved in training or other activities;
- rough play, sexual innuendo or humiliating punishments are part of club practices;
- inappropriate physical contact, inappropriate discipline and language is the norm
- adults in your club invite children to spend time alone with them outside of scheduled sport or recreation activities;
- poor communication with parents and parental involvement is discouraged; or
- if one or more children suddenly drop out of sport or recreation activities for no apparent reason

You should consider reporting your concerns to:

Local: SBA Member Protection Officer, SBA Member & Competitions Manager Board member or Administration Manager

State: BNSW Member Protection Officer, Child Protection Helpline, Anti-Discrimination Board of NSW.

RELEVANT POLICY & WEBSITE LINKS

BY-LAWS | SPALDING WARATAH JUNIOR LEAGUES

<https://www.bnsw.com.au/wp-content/uploads/2021/08/2021-Basketball-NSW-Spalding-Waratah-Junior-League-By-Laws.pdf>

BNSW Code of Behaviour for Coaches, Officials, and Support Staff

<https://www.bnsw.com.au/wp-content/uploads/2021/08/Code-of-Conduct-Coaches-Officials.pdf>

BNSW Code of Behaviour for Spectators

<https://www.bnsw.com.au/wp-content/uploads/2022/02/Code-of-Conduct-Spectators.pdf>

Shoalhaven Basketball Association 2025 Junior Representative Program Handbook

- updated November 2024

BNSW Code of Behaviour for Players

<https://www.bnsw.com.au/wp-content/uploads/2021/08/Code-of-Conduct-Players.pdf>

Conditions of Entry

<https://www.bnsw.com.au/wp-content/uploads/2022/02/ConditionsOfEntry.2021-1-1.pdf>

Basketball Australia Member Protection Policy

<https://resources.basketball-australia.pulselive.com/basketball-australia/document/2023/07/11/22d2472f-882c-4693-9be2-51354ce45960/Member-Protection-Policy-1-January-2023.pdf>

BNSW Member Protection Policy

<https://www.bnsw.com.au/wp-content/uploads/2021/08/Member-Protection-By-Law-18-June-2018.pdf>

Offences And Penalties

<https://www.bnsw.com.au/wp-content/uploads/2021/08/Offences-Penalties.pdf>

NSW Basketball Association Disciplinary Tribunals By-Law

<https://www.bnsw.com.au/wp-content/uploads/2024/09/BNSW-Disciplinary-Tribunals-By-Laws.pdf>

BNSW CODES of Conduct for Behaviour flyer

<https://www.bnsw.com.au/wp-content/uploads/2021/08/2021-BNSW-Code-of-Conduct-Flyer.pdf>

BNSW Zero Tolerance & Sports Rage policy

<https://www.bnsw.com.au/wp-content/uploads/2021/08/Zero-Tolerance-Policy-2023.pdf>

BNSW Concussion Policy summary

<https://www.bnsw.com.au/wp-content/uploads/2021/08/BNSW-Concussion-Policy-Summary.pdf>

